## Delhi Tourism & Transportation Development Corporation Ltd.

18-A DDA SCO Complex, Defence Colony, New Delhi – 110 024



## OFFICE ORDER

Subject: Sale of Empty Cartons from Liquor Vends

It has been observed that M/s Glenkoan Publishing House, the agency awarded the tender dated 18.07.2025 for lifting of empty cartons from IMFL (L-6, L-8) liquor vends of DTTDC, is not lifting the cartons on a regular basis as per the tender conditions.

In accordance with the terms of the tender, DTTDC is at liberty to sell the cartons in the open market at the prevailing rate in case of default by the agency, with any resultant loss being adjusted against the security deposit of the bidder.

Accordingly, it is hereby ordered that:

- 1. Shop Incharges are authorized to sell the empty cartons in the open market in case the agency fails to lift them as per schedule.
- 2. The sale shall be carried out under the supervision of the designated Supervisory Officer.
- 3. The Shop Incharges shall maintain proper records of such sales and forward the details to both:
  - -The concerned agency (M/s Glenkoan Publishing House), and
  - Head Office for record and reconciliation.
- 4. Any violation or irregularity in this regard will be viewed seriously.

This issues with the approval of the Competent Authority.

( B.P. Dwivedi ) Financial Controller

## All Concerned

## Copy to:-

- 1. Sr. PPS to MD & CEO
- PS to GM
- 3. PS to FC.
- 4. Chief Manager (Liquor).
- 5. Manager (IT) to please upload on website.
- 6. All shop in-charges / Supervisory Officers
- 7. Notice Board
- 8. M/s Glenkoan Publishing House